



eve anderson
recruitment limited



**MAXIMIZING
YOUR POTENTIAL**

Your journey starts here...



At Eve Anderson Recruitment we provide a genuine commitment to serving and giving you the helping hand you need to enhance your career.

Our services include career guidance, image consultations and mock interviews. We strive to ensure that you are equipped throughout your career.

We provide many options when it comes to how individuals work. We can place candidates in permanent, temporary or contract positions, where more short-term assignments are desired.

We can also negotiate part time or telecommuting "work from home" options for persons who have a contribution to make, but need some flexibility to do so. We recognize the

value in all of our candidates and strive to find a career match that best suits their availability, capabilities, potential and passion.

For the regional community seeking to take advantage of the Caribbean Single Market and Economy (CSME) and for our international candidates, we can assist you in finding the right opportunity and to guide you through the process of obtaining the relevant permits and approvals.

Eve Anderson Recruitment facilitates job placement across a broad spectrum of disciplines, levels of expertise and work experience.

Our services span across industries including:

- Banking & Financial
- Construction
- Health, Safety and Environment
- Energy
- Government
- Insurance
- Legal
- Manufacturing & Retail Distribution
- Public Relations, Media and Events

Apply online:
www.eaastaff.com

Visit us:
143 Edward Street, Port of Spain.

Call us:
627-8233

Email us:
recruitment@eaastaff.com

No appointment necessary.
Applicants are required to be in professional attire.

Registration requirements

- Upload updated résumé
- Scan academic certificates and diplomas
- Scan electronic birth certificate
- 2 letters of recommendation (minimum two - preferably from past employers)
- Valid form of identification (ID Card, Driver's Permit, or Passport)
- A recent passport photograph (please print your name on the back)
- Proof of authorization to work in Trinidad and Tobago (applicable to non nationals)

Bring original documents for consultations.



Our Vision

Our Vision is to provide those work choices that inspire our candidates and clients to operate more efficiently and ultimately have **a positive impact** in their communities.

We strive to continuously deliver **excellent service** as the preferred service provider in recruitment, HR solutions and career development.

We are conscious of our impact on sustaining employability and hope to continue to **exceed beyond our expectations**.

Our Values

We act with **responsibility**, honesty and respect to find the right match for our people.

Our **team spirit** approach enables us to share best practices so that our people stay current with trends in the marketplace.

Our **customer focus** is to help people build long lasting relationships throughout their career lifecycle.

Our History

Eve Anderson Recruitment formally, Eve Anderson Associates was **founded in 1970** and pioneered the recruitment industry in Trinidad and Tobago.

Since its inception, we were the **leading staffing provider** to local and multinational companies entering Trinidad and Tobago and played a major contribution to managing key events in the country's history.

We look forward to continuing this legacy and further developing the organization.





Embarking on your journey to success

Whether it is your first job or a career transition, Eve Anderson Recruitment is here to guide you through this significant change in your life. Since 1970, we have connected thousands of candidates with companies across Trinidad and Tobago. Our proven track record, extensive resources and integrated human resource solutions prepares you for these next steps.

Finding your passion at work....

Ask yourself these 3 key questions to help you in your search:

- What tasks at work do I dislike doing?
- What adjectives would people who know me use to describe me?
- What things at work am I good at accomplishing and which of those I thoroughly enjoy?



**Come visit us to
discuss your career
options!**

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